OLUSEGUN AGAGU UNIVERSITY OF SCIENCE AND TECHNOLOGY, (OAUSTECH) OKITIPUPA

17th January, 2023.

OAUSTECH/AC. AF/CIR/VOL 2/051

CIRCULAR TO ALL 100 LEVEL AND DIRECT ENTRY STUDENTS

Screening Procedure for all Newly Admitted (100 Level and Direct Entry) Students for 2022/2023 Academic Session

I am directed to inform all the newly admitted (100 Level and Direct Entry) Students for 2022/2023 Academic Session, to note the procedure for Registration as follows:

Step 1:
- Payment of fifty thousand Naira only (₦50,000.00) as acceptance fee;
- Payment of twenty six thousand Naira only (₦26,000) as Medical registration fee
- Payment of one thousand Naira only (₦1,000.00) as online registration/screening forms fee; (upon the payment of Registration/Screening form, Students are advised to visit **www.app.oaustech.edu.ng** to fill and print out their Bio-Data form online. Also, students are to download the following documents from the same portal
  - (i)   New Student's screening form
  - (ii)   Bio Data form
  - (iii) Matriculation oath, and
  - (iv)   Self-Declaration against cultism form
- Payment of school fees.

Step 2:
All receipts of payments should be presented to Bursary Department for confirmation.

Step 3:
All the students are to visit the University Health Centre for medical Screening and obtain clearance of Medical fitness.

Step 4:
Students are advised to visit their various Departments and Schools for Departmental and School Screening.

Step 5:
Newly admitted students should bring along with them the **original** and **four photocopies** of each of the following documents while coming for screening at the Academic Affairs Division:

(a) Joint Admission and Matriculation Board Examination result Printout
(b) Offer of Admission by JAMB (Admission Letter)
(c) Evidence/receipts of fees paid (Post PUTME fee, Acceptance fee, School fee, medical fee, ICT Screening form fee). **All fees must be paid in full on or before resumption.**
(d) WAEC/NECO Statement of Result or Certificate issued by the Examination body.
(e) Transcript, A'Level, National Diploma and other certificates for Direct Entry candidates
(f) Attestation letter from a reputable Clergyman/Imam/Lawyer/senior Civil Servant/Traditional Ruler
(g) Medical Clearance (collected from the University Health Centre)
(h) Certificate of birth/Sworn Declaration of Age (must predate JAMB)
(i) Certificate of State/Local Government of origin
(j) Registration forms print out from OAUSTECH Portal.
(k) Passport photographs (8copies)

Any student(s) who fails to complete his/her registration exercise at the Academic Affairs Division on or before **28th February, 2023** would be considered to have forfeited his/her admission for the year.

Above for your information and strict compliance, please.

Thank you.

Idowu Falemara
PAR (Academic Affairs Division)
For: Registrar